

FACILITIES PLANNING AND CONSTRUCTION

**CONTRACT CHANGE ORDER NO.**

**Project Name:** \_\_\_\_\_

**Contract Date:** \_\_\_\_\_ **Contract No.:** \_\_\_\_\_ **Project Number:** \_\_\_\_\_

**Date of Issuance:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_

Contractor is hereby authorized to make the following changes to the Work under the referenced contract:

(1) Item No.	(2) Description of Changes-Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	(3) Price Decrease	(4) Price Increase
<b>Change in contract price due to Change Order</b>			
Total Decrease			
Total Increase			
Difference Between Column (3) and (4)			
<b>Net Change to Contract Price</b>			
Contract Time extension: _____ calendar days; revised completion date: _____			
The sum of _____ hereby _____ the current contract price of _____ making the total adjusted contract price _____.			

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It is mutually agreed that the dollar amount and time extension (if any) set forth in this Change Order constitutes full compensation for all costs, expenses and damages to the Contractor, whether direct, consequential or otherwise, in anyway incident to, or arising out of or resulting directly or indirectly; from the Work performed or modified by the Contractor under this Change Order No. .

**ACCEPTED BY:**  
**Contractor**

\_\_\_\_\_  
By: \_\_\_\_\_ Date  
Title:

**RECOMMENDED BY:**  
**Architect**

\_\_\_\_\_  
Name: \_\_\_\_\_ Date  
Title:

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Sr. Project Manager**  
Facilities Planning and Construction

**APPROVED BY:**

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Principal Project Manager**  
Facilities Planning and Construction

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Executive Director**  
Facilities Planning and Construction

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Director, UHCL Facilities Management and Construction**

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Associate Vice President, UHCL Facilities Management and Construction**

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**Vice President, UHCL Administration & Finance**

\_\_\_\_\_  
**Name:** \_\_\_\_\_ Date  
**President, University of Houston at Clear Lake**