

REQUEST FOR PROPOSAL OF ART INSTALLATION

The University of Houston System (“*Owner*”) solicits your proposal for original art (the “*Project*”) for the following location (the “*Location*”):

Please find attached to this Request for Proposal of Art Installation photographs of the Location for your use in designing the Project.

Your proposal, if you elect to submit one, must include:

- schematic design of the Project, which must specify procedures, equipment and schedule for maintenance,
- a depiction or representation of the Project at the Location,
- a textual description of the Project (including materials, method of construction [if applicable], colors and physical orientation), and
- preliminary budget including estimated costs for design, fabrication, construction and installation.

(the “*Proposal*”). The Proposal may contain such additional material and information as you believe will permit Owner to better appreciate or understand the Project.

Upon receipt of a counterpart of this Request for Proposal of Art Installation bearing your original signature, Owner will tender _____ (the “*Fee*”) as consideration for submission of your Proposal on or before _____ (the “*Proposal Deadline*”) to the undersigned at the address indicated below.

The Fee is the sole and full consideration for your Proposal. All costs and expenses you incur in connection with your Proposal, including travel, drawings and models or maquettes, are your exclusive responsibility, but you are free to apply the Fee to pay them.

If you are unable to deliver a proposal by the Proposal Deadline, or if you do not desire to submit a Proposal, you are required return the Fee within ten (10) days.

Should Owner request modification of the Project or the Proposal within ten (10) days after Proposal Deadline, the Proposal will be rejected as non-responsive unless a revised Proposal is submitted within ten (10) days thereafter.

In determining whether to contract with you for the installation of the Project at the Location, Owner will consider the timeliness and contents of your Proposal, the aesthetics of the proposed Project and its integrity with the Location, the Project's environmental sensitivity and potential liability concerns, as well as the Project's projected maintenance, longevity, conservation. Further, the Project should be fully accessible to all individuals.

You are not relinquishing, conveying or in any disturbing your intellectual property rights in and to the Project by submitting a Proposal. Should Owner elect to contract with you for the Project, the parties' rights and obligations will be as set forth in Owner's form Art Acquisition Agreement, an electronic copy of which may be accessed at <http://www.uh.edu/legal-affairs/contract-administration/contract-documents/departmentspecific-contracts-and-forms/index.php#facilities>. However, the approval of the System Wide Art Acquisition Committee may be a condition precedent to any such contract.

UNIVERSITY OF HOUSTON SYSTEM

by: _____
Name: _____
Title: _____
226 E. Cullen
Houston, Texas 77204

AGREED AND ACCEPTED:

Date: _____