Form	No.	OGC-SF-2004-05
	11000	



Name

Equipment Damage Agreement Sleeping Bags

Select one: Summer Bag Spring Bag Mummy Bag Bag Number:								
Equipment Checked out by: Date:					Date:			
General Condition of sleeping bag:								
Like New Gently Used Obvious Wear & Tear Very Bad								
-								
Charges for damages:								
1.	Returned dirty		\$5 - \$2	\$5 - \$20				
2.	Broken	zipper		\$25				
3.	Rip, tear, or puncture		\$10					
4.	Lost or damaged stuff sack \$1		\$12					
5.	Lost, stolen, or non-repairable sleeping bag							
	a.	Summer Bag		\$68.99				
	b.	Spring Bag		\$80.49				
	c.	Mummy Bag		\$109.2	5			

I certify that I have examined and agree to the fee for damages noted above. I agree that this equipment is in good condition and is acceptable to me for its intended use. I acknowledge that I will reimburse University for any damages beyond normal wear and tear, or loss that occurs while the said recreational equipment is in my possession. I further agree that the damages and values should and will be assessed by the Outdoor Adventure Program at the University of Houston. I understand that I have the right to inspect the equipment before signing. I assume full responsibility for the Department of Campus Recreation-Outdoor Adventure Program equipment listed above and the associated accessories. I understand that I am liable for all damages, loss, stolen equipment and rental fees associated with the above listed equipment. All equipment must be returned in a clean condition as determined by University. A minimum \$5.00 per item charge for cleaning will be applied for all items returned unclean. I understand that I am responsible for returning this equipment and accessories during the Outdoor Adventure Program's regular hours on the date indicated above. I also understand that there will be a late fee charged each day the equipment is returned late. These late fees are twice the additional day rate for each piece of equipment. I understand that the Department of Campus Recreation, the Outdoor Adventure Program, its staff, University of Houston, or the State of Texas are not responsible for injury or accident incurred while using this equipment; and I agree to fully Indemnify and hold harmless each of the aforementioned for any personal injury, property damage, accident, claim, loss or expense of any kind. I understand that when large amounts of equipment are rented or reserved there may be a deposit check required.

<u>Refund Policy</u>: User must cancel equipment reservation at least two working days prior to checkout time to receive a refund of rental fees.

State law requires that you be informed of the following:

- 1. with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form;
- 2. under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and the review the information; and
- 3. under sections 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

Renter's Signature:

_____ Date: _____

Date: _____ Charges: \$__

Official	Use	Only	
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Equipment checked in by: ____ Damages:

Comments:

Note: Modification of this Form requires approval of OGC

Office of the General Counsel Equipment Damage Agreement – Sleeping Bags OGC-SF-2004-05 Revised 05.03.07 Page 1 of 1 Standard Form Approved by the University of Houston System Office of the General Counsel Office of Contract Compliance