

## Proposal: New SAM

Responsible Party (AVC; VC): \_\_\_\_\_

Subject Matter Expert(s): \_\_\_\_\_

Department/Division (e.g., Human Resources; Finance): \_\_\_\_\_

Contact Info for Questions: \_\_\_\_\_

Describe the purpose and scope of the proposed new policy:

Explain why a new SAM is needed (as opposed to including the content in an existing SAM):

Check box if this been discussed with the Responsible Party and they are supportive

Does the policy address a governing principle that has broad application or effect across UHS? *If yes, check all that apply (and provide explanation to support why it applies):*

- Seeks to ensure compliance with applicable Board policy, law or regulation;
- Establishes fundamental operational, administrative or budgetary principles;
- Supports UHS' mission and goals; and/or
- Promotes consistency, efficiency, and effectiveness or reduces institutional risk

List any stakeholders that you have consulted with about the need for this policy:

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Identify stakeholders that you intend to seek input from in drafting the policy:

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