

MINUTES
UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS
FACILITIES, CONSTRUCTION AND MASTER PLANNING COMMITTEE

Tuesday, November 15, 2011 – The members of the Facilities, Construction and Master Planning Committee of The University of Houston System convened at 11:05 a.m. on Tuesday, November 15, 2011, at the University of Houston, Hilton University of Houston Hotel, Waldorf Astoria Ballroom E, Second Floor, Houston, Texas, with the following members participating:

ATTENDANCE –

Present

Tilman J. Fertitta, Chair
Welcome W. Wilson, Jr., Regent
Nandita V. Berry, Regent
Nelda Luce Blair, Ex Officio

Non-Member(s)

Spencer D. Armour III, Regent
Roger F. Welder, Regent
Tamecia Glover Harris, Student Regent

In accordance with a notice being timely posted with the Secretary of State and there being a quorum present, Chair of the Committee, Tilman J. Fertitta called the meeting to order. Regent Fertitta stated two (2) informational items would be presented to the committee and introduced the first item on the agenda, the approval of minutes.

AGENDA ITEMS

Action Item:

1. Approval of Minutes – Item B

On motion of Regent Berry, seconded by Regent Wilson and by a unanimous vote of the committee members in attendance, the following minutes from the meeting listed below were approved:

- August 16, 2011, Facilities, Construction and Master Planning Committee Meeting

Information Items:

1. Safety and Security Annual Report for University of Houston System – University of Houston System, Item C, FCMP-C1

Dr. Carl Carlucci, Executive Vice Chancellor for Administration and Finance introduced this item to the committee and asked Malcolm Davis, Chief of Police to present a summary of the Safety and Security Annual Report and overview of the statistics of the University of Houston System component institutions.

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Chief Davis gave a review of the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” This federal law requires colleges and universities across the United States to disclose information about crime on and around their campuses. This report is required to provide crime statistics for the prior three (3) years, policy statements regarding safety and security measures, campus crime prevention program descriptions, and procedures to be followed in the investigation and prosecution of sex offenses. The law is tied to participation in federal student financial aid programs and applies to most institutions of higher education both public and private. It is enforced by the U.S. Department of Education.

The requirements of the act were addressed which include the following:

- (a) Annual Security Report – Required by October 1st of each year and must be published and distributed to current and prospective students and employees, with the prior three (3) years of date;
- (b) Crime Log – Each institution’s police or security department is required to maintain a public log of the last 60 days of crimes, including the nature, date, time and general location of each crime and disposition of the complaint;
- (c) Timely Warnings – The Clery Act requires institutions to give timely warnings of crimes that represent a threat to the safety of students or employees. Institutions are only required to notify the community of crimes which are covered by Clery Statistics.
- (d) Crime Statistics – Institutions must keep the most recent three (3) years of crime statistics that occurred: on campus, in institution residential facilities, in non-campus buildings, or on public property. The following offenses are required to be included in the institutions Annual Crime Report: criminal homicide, sexual offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson.

Below is a brief summary of Chief Davis’s remarks on the UH System Clery Report Campus Crime Statistics:

- Total Reported Offenses for UH System institution:

	<u>2008</u>	<u>2009</u>	<u>2010</u>
UH-Clear Lake	1	4	0
UH-Downtown	4	9	11
UH-Victoria	1	0	0
University of Houston	75	68	46

- Three-year Clery Comparison for Criminal Offenses - UH System institutions vs. other Texas institutions:

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Texas Southern University	85	116	119
(last three years reports)			
	<u>2008</u>	<u>2009</u>	<u>2010</u>
UT-Austin	101	131	131
Rice University	19	42	45
Texas A&M	39	40	42
Texas Tech	42	36	41
UH-Clear Lake	0	4	0
UH-Downtown	4	9	11
University of Houston	78	68	46

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- Crime in Texas – 2008 – 2010 – Texas Department of Public Safety – Colleges and University Police Departments:

	<u>Offenses Reported</u>	<u>Offenses Cleared</u>	<u>Arrests</u>	<u>Percentage Cleared</u>
University of Texas	1,864	102	69	5%
Texas A&M	1,658	69	59	4%
Texas Tech	1,047	19	13	2%
Texas Southern Univ.	931	74	71	8%
Rice University	751	56	20	7%
UH-Clear Lake	54	6	4	11%
UH-Downtown	215	20	18	9%
University of Houston	1,375	178	140	13%

- Campus Fire Safety Right-to-Know Act was addressed. This law was designed to increase fire safety awareness on college/university campuses across the nation. The University of Houston Fire Log can be accessed online at: <http://www.uh.edu/fire/log/>

An update on the Emergency Management Plan was also addressed. In December 2008, the Board adopted to implement the National Incident Management System (NIMS) throughout the University of Houston System. This is the way we respond to all emergency incidents stated Chief Davis; and was mandated by Texas Governor’s Executive Order RP40 in 2005 as the state standard.

This required the university to develop a new Emergency Management Plan based on the outline given by the Texas Department of Emergency Management and covers the four stages of emergency preparedness:

- Mitigation;
- Preparedness;
- Response; and
- Recovery

NIMS also mandates specific training for individuals involved in emergency response, drills on the plan (table top exercises, etc.) and a Business Continuity Plan outlining how we will continue to provide basic business and educational services after an emergency.

Section 51.217 of the Texas Education Code requires a “safety and security audit” of the institutions facilities. The Department of Public Safety is working with Internal Auditing to develop this audit which is due next year.

As a result of this implementation, it was decided that a new Department of Emergency Management was needed to handle the National Incident Management System. Two individuals were hired for this department: Joe Mendez as the Director of Emergency Management and Kelly Boysen as an Emergency Management Specialist. Mr. Mendez comes from the University of Texas at El Paso and is very experienced in all aspects of emergency management. Ms. Boysen, a recent graduate from Texas State University, had an

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internship with the Harris County Office of Emergency Management prior to joining the department.

Several of their accomplishments to date include the following:

- Two (2) table top exercises conducted;
- Partnered with the City of Houston Office of Emergency Management and trained 15 members of the UH community in Community Emergency Response Training;
- Cleared the Audit Finding on TAC 202.74 (Business Continuity Planning);
- Worked with Media Relations to revamp the UH Emergency Operations Center webpage; and
- Implemented after Action Reports showing strengths and weaknesses for all large special events.

This item was for information only and required no action by the committee. A complete copy of Chief Davis's presentation has been filed in the Board office.

2. Major Capital Projects Status Report – University of Houston System

Dr. Carlucci introduced this item and requested Emily Messa, Assistant Vice President for University Services provide the committee with a powerpoint presentation update on the UH System major capital projects. Below is a brief overview of Ms. Messa's remarks:

- The projects addressed have all been reviewed and approved by the Board of Regents with the exception of a few, e.g., the Blaffer Museum and the UH-Downtown Parking Addition which are examples of projects that do not meet the Board and/or Texas Higher Education Coordinating Board required threshold for approval.
- The projects that are currently in design and in construction have all been through the competitive campus procurement committees that have been established for each of these projects.
- Construction timelines for numerous projects were addressed. Due to the number of projects, they were presented in a timeframe in order of completion. The first group of projects will be completed in calendar year 2011 or may have already been completed and/or in the first or second quarter of 2012. Some of these projects include:
 - (a) UHERP Conoco Philips Petroleum Engineering Building
 - (b) UH Valenti Addition
 - (c) UH-Clear Lake Arbor Building Renovations
 - (d) UH-Downtown Parking Garage
 - (e) UH Hilton Hotel Renovation
 - (f) UH Science Teaching Lab Building
- The next phase of projects to open in 2012 and in the early parts of 2013 which include:
 - (a) Stadium Parking Garage
 - (b) Westside Dining Facility
 - (c) SERC Phase IV
 - (d) Health and Biomedical Sciences Building
 - (e) Classroom and Business Building
 - (f) Central Utility Plant

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- Projects in the design in progress phase were announced as follows:
 - (a) UH-Victoria Sophomore Housing
 - (b) Cougar Place Replacement
 - (c) UH Cougar Village – Phase II
 - (d) University Center Transformation
- Projects in procurement and in planning phases were as follows:
 - (a) UH Family Housing/Childcare
 - (b) UHERP – Site Improvements
 - (c) UH Robertson Stadium
 - (d) UH College of Pharmacy Building
 - (e) UH-Clear Lake Freshman Housing
 - (f) UH-Victoria Regional Economic Development and Allied Health Building
 - (g) UH Old Science Renovations
- Photos of completed projects and renderings of projects that have recently been designed were addressed as follows:
 - (a) Valenti Addition – University of Houston – A/E Design: Jacobs; Contractor: Bartlett Cocke
 - (b) Science Teaching Laboratories – University of Houston – A/E Design: PGAL; Contractor: HOAR
 - (c) Arbor Building – University of Houston-Clear Lake – A/E Design:
 - (d) Downtown Garage – University of Houston – A/E Design: Prozign; Contractor: Vaughn
 - (e) Health & Biomedical Building – University of Houston – A/E: Bailey Archs./Shepley Bulfinch; Contractor: Tellepsen
 - (f) Stadium Parking Garage – University of Houston – A/E Design: WHR; Contractor: Vaughn
 - (g) Central Plant Expansion – University of Houston – A/E Design: Shah Smith & Assoc.; Contractor: Vaughn
 - (h) Classroom and Business Building – University of Houston – A/E Design: Gensler; Contractor: Linbeck
 - (i) Westside Dining Facility – University of Houston – A/E Design: Page Southerland Page; Contractor: SpawGlass
 - (j) Blaffer Museum – University of Houston – A/E Design: Work; Contractor: Vaughn

A complete copy of this powerpoint presentation has been filed in the Board office. For information purposes, the Construction Project Status Report may be found online at: <http://www.uh.edu/af/construciton/MajorCapitalProjectsStatus.pdf>.

This item was for information only and required no committee action.

There being no further business to come before the committee, the meeting adjourned at 11:48 a.m.

All documentation submitted to the Committee in support of the foregoing action items, including but not limited to “Passed” agenda items and supporting documentation presented to the Committee, is incorporated herein and made a part of these minutes for all purposes; however, this does not constitute a waiver of any privileges contained herein.

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Others Present:

Renu Khator
Carl Carlucci
John Antel
Dona Cornell
Richard Walker
Philip Castille
Spencer Moore
Joe Mendez
Ed Jones

Ed Hugetz
Don Guyton
Wayne Beran
Dan Wells
Barbara Stanley
Oscar Gutierrez
Dick Phillips
Craig Ness
Marquette Hobbs

Elaine Charlson
Monica McHenry
Malcolm Davis
Emily Messa
Tom Ehardt
Pam Muscarello
Kelly Boysen
Jon Aldrich
Gerry Mathisen