

MINUTES
UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS
ACADEMIC AND STUDENT SUCCESS COMMITTEE

Monday, May 13, 2013 – The members of the Academic and Student Success Committee of the University of Houston System convened at 9:04 a.m. on Monday, May 13, 2013, at the Hilton University of Houston Hotel, Waldorf Astoria Ballroom, E, Second Floor, 4800 Calhoun, Houston, Texas, with the following members participating:

ATTENDANCE –

Present

Roger F. Welder, Vice Chair
Nandita V. Berry, Member
Gage A. Raba, Student Regent
Nelda Luce Blair, Ex Officio

Absent

Jacob M. Monty, Chair
Mica Mosbacher, Member

Non-Member(s) Present

Welcome W. Wilson, Jr.

In accordance with a notice being timely posted with the Secretary of State and there being a quorum in attendance, in the absence of the Chair of the Committee, Jacob Monty, Vice Chair of the Committee, Roger Welder called the meeting to order and moved to the first item on the agenda, Item B, approval of the minutes.

AGENDA ITEMS

Action Items:

1. Approval of Minutes – Item B

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the following minutes from the meeting listed below were approved:

- January 29, 2013, Academic and Student Success Committee Meeting

2. Approval of Faculty Promotion in Academic Rank – University of Houston, Item C – A&SS-C5

Dr. Paula Short, Interim Senior Vice Chancellor for Academic Affairs, University of Houston System and Senior Vice President for Academic Affairs and Provost, University of Houston made a recommendation to the committee for faculty promotions and tenure that would become effective September 1, 2013.

Dr. Short briefed the committee on the process and stated that tenure was granted to faculty who are promoted from assistant to associate professor with tenure. These recommendations were made by the president, only after a rigorous review and evaluation of the faculty member's

performance and contributions over a probationary period of time. This review involves departmental reviews; a review by the chair of the department; a review by the college committee; a review by the dean; a review by the university-wide promotion and tenure committee; and then by the provost and the president. The recommended promotions of faculty members from associate to full professor have demonstrated clear accomplishments that have been evaluated by their peers. There were recommendations made from the University of Houston, University of Houston-Clear Lake, University of Houston-Downtown, and the University of Houston-Victoria. A brief discussion followed.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the recommended faculty promotion in academic rank was approved by the committee.

3. Approval of Faculty Emeriti Appointments – University of Houston System, Item D – A&SS-D11

Dr. Short presented this item requesting approval of faculty emeriti appointments at the University of Houston, University of Houston-Clear Lake and the University of Houston-Downtown. Dr. Short stated the emeritus title was only conferred upon those retired tenured faculty who have made a significant contribution to the university through a long and distinguished record of scholarship, teaching and/or service. Emeritus faculty were expected to remain willing to assist and advise the university as requested, particularly in their areas of expertise.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the recommended faculty emeriti appointments were approved by the committee.

4. Approval of Master of Hospitality Management Degree at the University of Houston, Item E – A&SS-E24

Dr. Short requested the committee's consideration of a Master of Hospitality Management degree at the University of Houston. This degree is designed to meet the continued educational needs of professionals working in the hospitality industry; and will develop graduates that have specialized skills required for career advancement in the demanding field of hospitality management. This is an executive degree and will be delivered on line. The program will require the successful completion of 24 semester hours of coursework; a six (6) semester credit hour major project; and will be designed for students to complete the entire program of study within one and a half years. The degree program would be taught by faculty in the C.N. Hilton College of Hotel and Restaurant Management.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the Master of Hospitality Management degree at the University of Houston was approved by the committee.

5. Approval of Doctor of Education in Curriculum and Instruction Degree at the University of Houston-Clear Lake, Item F – A&SS-F28

Dr. Short presented this item requesting the committee's approval of a Doctor of Education in

Curriculum and Instruction degree at the University of Houston-Clear Lake. This degree will provide advanced academic preparation in curriculum and instruction with a specialized focus in STEM (science, technology, engineering, and math) fields. This proposed program would include graduate level coursework, research opportunities, and practicum experiences designed to develop instructional leaders and faculty for public schools, colleges, universities, and educational units in business/industry.

The proposed program builds upon UH-Clear Lake's current master's degree program in curriculum and instruction and would provide students with the opportunity to pursue more advanced coursework in the field; and students would be able to complete research requirements for the doctorate as well as engage in teaching and other practicum experiences. The degree program would be taught by faculty in the School of Education with support from faculty in the School of Science and Computer Engineering. It is anticipated that additional faculty would be hired based upon the enrollment growth in the program.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request of a Doctor of Education in Curriculum and Instruction degree at the University of Houston-Clear Lake was approved by the committee.

6. Approval of Master of Arts in Rhetoric and Composition Degree at the University of Houston-Downtown, Item G – A&SS-G32

Dr. Short introduced this item requesting approval of a Master of Arts in Rhetoric and Composition degree at the University of Houston-Downtown. This program is designed to prepare graduates to teach writing and composition in multicultural environments; and if approved, would be the only program of its kind in the nation that emphasizes multicultural composition. The program requires successful completion of 33 semester credit hours and includes 30 semester credit hours of coursework in multicultural composition pedagogy, teaching ESL students, writing assessment, and the theory and history of rhetoric; and also offers students an opportunity to take elective courses in technology and pedagogy, English as a second language, and literature. The program culminates with a three (3) semester credit hour thesis.

As a Hispanic Serving Institution and a Minority Serving Institution, the program from UH-Downtown would help to address the growing number of students from diverse backgrounds who attend secondary schools and college/universities in the region.

In the Gulf Coast Workforce Development Area, the demand for secondary school teachers is expected to grow by over 40% in the next decade; in addition, the demand for community college teachers is expected to grow by almost 28% during the same period.

The degree program would be taught by faculty in the College of Humanities and Social Sciences at UH-Downtown which includes ten (10) core faculty members who hold doctoral degrees in rhetoric and composition or a directly related field. The program would also be supported by an additional four (4) faculty members from English who hold specialization in rhetoric, composition, and comparative literature.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request for a Master of Arts in Rhetoric and Composition degree at the University of Houston-Downtown was approved by the committee.

7. Approval of Bachelor of Science in Geoscience Degree at the University of Houston-Downtown, Item H – A&SS-H36

Dr. Short presented this item to the committee requesting approval of a Bachelor of Science in Geoscience degree at the University of Houston-Downtown. This program would include foundational coursework in geology with focused concentrations in petroleum geotechnology, environmental geology and geochemistry. This proposed degree would help fill the significant demand for geologists in the Houston area, and it also addresses the mission of UH-Downtown to offer educational programs for the community and, thereby, advances the development of the region. Graduates would obtain skills using software applications and geographic information systems that are commonly used in industry settings.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request for a Bachelor of Science in Geoscience degree at the University of Houston-Downtown was approved.

8. Approval of Master of Fine Arts in Creative Writing Degree at the University of Houston-Victoria, Item I – A&SS-I41

Dr. Short requested approval of a Master of Fine Arts in Creative Writing degree at the University of Houston-Victoria. This program would provide students at UH-Victoria with the opportunity to complete a terminal degree in the field of creative writing. This proposed degree (delivered primarily online) would emphasize Latino literature and culture and leverage existing resources at UH-Victoria, including a faculty and student-run publication (*Hizache: The Magazine of Latino Literature*) and the UH-Victoria Center for Mexican-American Literature and Culture (*CentroVictoria*). The 36 semester credit hour program includes 30 hours of advanced coursework in English and a thesis. The final six (6) hours would be completed through coursework and service-learning associated with UH-Victoria's faculty and student-run journal, *Hizache: The Magazine of Latino Literature*.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request for a Master of Fine Arts in Creative Writing degree at the University of Houston-Victoria was approved.

9. Approval of Master of Science in Biomedical Science in Professional Science Degree at the University of Houston-Victoria, Item J – A&SS-J45

Dr. Short introduced this item requesting the committee's approval of a Master of Science in Biomedical Science in Professional Science degree at the University of Houston-Victoria. This degree is an applied, professional degree that includes formal coursework in a variety of biomedical-related fields, such as biology, information systems, math, and criminal justice; and applied science courses addressing regulatory methods, management, policy and law.

This degree is designed to provide advanced educational preparation for individuals seeking careers in STEM-related fields in both the private and public sector. The degree program includes 36 semesters of coursework in applied sciences, as well as courses in regulatory affairs, management, policy and law. This proposed program would be attractive to the large number of undergraduate students who enter colleges and universities each year with the intent of going to medical school. It provides a graduate-level option that provides critical skills required to obtain jobs in numerous health-related organizations.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request for a Master of Science in Biomedical Science in Professional Science degree at the University of Houston-Victoria was approved.

10. Approval of Legal Policies Related to Special Education in Charter Schools – University of Houston, Item K – A&SS-K49

Ms. Dona Cornell, Vice Chancellor for Legal Affairs and General Counsel, presented this item to the committee requesting approval for Special Education for the University of Houston Charter School, which is an open-enrollment Charter School under Texas Education Code Chapter 12, Subchapter D. These policies have been developed by the Region 18 Education Service Center in cooperation with the Texas Education Agency (TEA) and were designed to comply with state and federal requirements for special education at open-enrollment charter schools.

These policies are currently in place. These policies are really a change in format. The TEA has asked each of the charter schools to adopt these in this format so our policies will look like every other charter school. There has been no substantive change from the way the charter school is currently being operated.

On motion of Regent Berry, seconded by Regent Blair, and by a unanimous vote of the members present, the request for approval of Legal Policies Related to Special Education in Charter Schools – University of Houston was approved by the committee.

At the conclusion of the approval of the last action item presented, Regent Welder called for a motion to place all nine (9) action items presented to the committee on the Board of Regents' Consent Docket Agenda for final Board approval at the Tuesday, May 14, 2013 Board meeting.

On motion of Regent Blair, seconded by Regent Berry, and by a unanimous vote of the committee members present, the following nine (9) action items will be placed on the Board of Regents' Consent Docket Agenda for final approval at the May 14, 2013 Board meeting as listed below.

1. Approval of Faculty Promotion in Academic Rank – University of Houston System;
2. Approval of Faculty Emeriti Appointments – University of Houston System;
3. Approval of Master of Hospitality Management Degree at the University of Houston – University of Houston;
4. Approval of Doctor of Education in Curriculum and Instruction Degree at the University of Houston-Clear Lake – UH-Clear Lake;

5. Approval of Master of Arts in Rhetoric and Composition Degree at the University of Houston-Downtown – UH-Downtown;
6. Approval of Bachelor of Science in Geoscience Degree at the University of Houston-Downtown – UH-Downtown;
7. Approval of Master of Fine Arts in Creative Writing Degree at the University of Houston-Victoria – UH-Victoria;
8. Approval of Master of Science in Biomedical Science in Professional Science Degree at the University of Houston- Victoria – UH-Victoria; and
9. Approval of Legal Policies Related to Special Education in Charters Schools – University of Houston.

Regent Welder stated the remaining three (3) items presented were for information only and required no committee action.

11. Presentation of an Update to the University of Houston Energy Research Park's (UHERP) Master Plan – University of Houston System, Item L – A&SS-L-157

Dr. Rathindra Bose, Vice Chancellor for Research and Technology Transfer, presented a powerpoint presentation to the committee which outlined the progress that has been made to date and the strategic plan to achieve these goals in the future. Below is a brief summary of Dr. Bose's remarks.

- Updated the Board on the University of Houston Energy Park.
 - There are 108 Tier One universities. The Carnegie Foundation has classified the University of Houston as a doctoral/research university with very high research activities.
 - What perhaps sets the University of Houston apart from the other 107 institutions is our potential to do much more translational research, create academic programs, and contribute to economic development.
 - A point of pride, stated Dr. Bose, was when he arrived he wanted to engage our graduate and undergraduate students in technology, commercialization, business development, and entrepreneurship. They reached out to the Wolff Center of Entrepreneurship and had invited some of their undergraduate students to review our current technologies. Four (4) of these students a few weeks ago had taken one of our technologies, worked on it for six months, and presented it at a national conference called California Dreamin' Super Competition and they won the first prize! They received \$30,000 cash and another \$30,000 in-kind contribution to move forward with the technology. These students are willing to license this technology and take it to the marketplace. This is but one example of why it is so important for the University of Houston to have an Energy Research Park.
- The vision of the master plan was outlined as follows:
 - Promote educational programs and translational research in energy fields benefiting society;
 - Create a world class infrastructure conducive of technology development and commercialization;
 - Foster economic development through industrial partnerships.
- The property site plan was addressed in detail.

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- The University of Houston is in a better position than many universities due to the fact that Houston is in the energy capital of the world and because of the strength we have in several areas that deal with energy.
- In 2009, the University of Houston created the Petroleum and Engineering program with 20 students; and there are currently 460 students now enrolled in this program. On May 11, 2013, the first graduating class from this discipline was held.
- In May 2012, a presentation was made requesting approval of Master of Science in Subsea Engineering degree which was approved by the Board as well as the Coordinating Board. This degree program was built upon the already successful Subsea Engineering Certificate Program and will be offered in the Fall of 2013. The University of Houston is the only university in the world that offers this program.
- By combining Petroleum Engineering, Subsea Engineering, and Earth and Atmospheric Sciences (the largest department in the U.S.), the university could actually create the world's largest energy program.
- Chancellor Khator was instrumental in bringing the Energy Board to the University of Houston. The CEOs of ConocoPhillips, BP America, Shell, Exxon Mobil, and other companies are members and they are constantly working with Chancellor Khator and advising the university on how to stay ahead of the game, stated Dr. Bose. We have the infrastructure, the brain power, the leadership, the faculty commitment, and the priorities to move forward with this kind of agenda.
- Energy-Related Translational Research was addressed.
 - Super/Semiconducting Technology was discovered at the University of Houston and we have transformed this technology to make a transformational impact in the world. The technology not only transmits electricity without any resistance, it also has high current density which is very much in application with many other demanding scenarios including subsea, wind turbine, space shuttle to protect the radiation shielding, and many other things.
 - In the UHERP, there is currently a group of engineers who are putting the materials engineering to create the highly durable, lightweight wind blades.
 - The UHERP also has the Texas Center for Clean Emissions, Engines and Fuels (formerly the Diesel Center). They have testing facilities and they are working to create clean fuels especially for natural gas and diesel fuel. This particular unit will play a significant role, if and when, the university decides to put a CNG station in the Energy Park.
 - The National Center for Airborne Laser Mapping - This technology has enormous capacity not only to know where things are but exactly if we wanted to know how much the oil reserves are and how much we can extract. This center is funded by the Federal government and is a joint venture between the University of Houston and the University of California at Berkley; and the University of Houston is actually the lead.
- Economic Development was discussed.
 - SuperPower in ERP Building 14B
 - Dedicated Business Incubator (under development)
 - Currently negotiating with four companies (start-up to mid-size)
 - Attract established companies to ERP
 - Licensing UH innovations to start-up companies.

A brief discussion followed presentation.

A complete copy of Dr. Bose's powerpoint presentation has been filed in the Board office.

This item was presented for information only and required no committee action.

12. Presentation regarding Student Mental Health Issues with a Focus on Counseling and Psychological Services and Behavioral Interventions – University of Houston, Item M – A&SS-M166

Dr. Richard Walker, Vice Chancellor for Student Affairs, introduced this item regarding student mental health issues with a focus on counseling and psychological and behavioral interventions provided to students at the University of Houston System institutions. Dr. Walker stated representatives from each of the UH System campuses were in attendance and available to answer any questions posed by the committee following the presentation.

Dr. Walker then introduced Dr. Norma Ngo, Director of Counseling and Psychological Services and Dr. William Munson, Associate Vice President and Dean of Students, who each presented a portion of the powerpoint presentation to the committee on Student Mental Health Issues. Below is a brief summary of each of their remarks.

Summary of Dr. Norma Ngo's comments:

Overview of Mental Health Issues in Higher Education

- Mental health is a very important issue and one which Dr. Ngo believes is a key, critical component, to helping students graduate.
- The data presented was gathered from several sources: Counseling Centers as well as from the Association of University and College Counseling Center Directors (AUCCCD). A survey comes out every year that covers over 400 directors across the nation which is approximately 50% percent of the membership.
- The top mental health issues that were noted across the nation were outlined as follows:
 1. Higher percentage of students entering college with pre-existing mental health conditions.
 - The Survey of the AUCCCD saw that approximately:
 - (a) 25% of students entering college were already taking psychotropic medications;
 - (b) 21% of clients were having severe mental issues - severe meaning some were suffering from a bi-polar disorder, a psychotic disorder, suicidal ideation; and
 - (c) 87% of Counseling Center Directors believe that the number of students with severe psychological problems is a growing concern on their campuses.
 - In FY2012, the University of Houston had 15 psychiatric hospitalizations; and thus far, in FY2013, there have been 14 hospitalizations.
 2. Higher number of faculty/staff consultations about students with concerns. More faculty and staff are reaching out to Counseling Centers to receive guidance and to consult about the students with concerns that they are seeing. There has been a 12.5% increase from FY2011 to FY2012 in terms of the number of consultations; and thus far in FY2013, there has been a 10% increase.
 3. Higher percentage of student Veterans with unique needs. This was an anticipation after the post 9/11 Veterans Education Assistance Act of 2008 where students received free tuition, books, assisting them when returning to school. The FY2011 to FY2012 comparison saw a 16% increase in the student Veterans that were seen.

4. Overall, students are more stressed-out. After the financial meltdown, there are financial concerns; scheduling of classes; students are balancing multiple work, life, families, and full-time jobs.
 5. There is an increased demand on campus Counseling Centers. Nationwide, the Counseling Centers are trying to balance the demand that is coming in; the higher expectations from parents, students, from universities to help these students and address their mental health needs.
- Top 5 presenting concerns of students presenting to campus counseling centers were addressed as follows (Source: *AUCCCD 2012 Survey*):
 1. Anxiety;
 2. Depression;
 3. Relationship Issues;
 4. Suicidal Ideation; and
 5. Alcohol Abuse.
 - Clinical Staff Structure was summarized across the UH System as follows:
 1. UH Main - Accredited by the International Association of Counseling Services (IACS)
 - (a) 9 FTE Senior Staff
 - (b) 2 Postdoctoral Fellows
 - (c) 4 Pre-doctoral Interns
 - (d) 3 Practicum Trainees
 2. UH-Clear Lake - Accredited by the International Association of Counseling Services (IACS)
 - (a) 4.5 FTE Senior Staff
 - (b) 3 Pre-doctoral Interns
 - (c) 3 Practicum Trainees
 3. UH-Victoria
 - (a) 3 FTE Senior Staff (1 FTE in FY2012)
 4. UH-Downtown
 - (a) .8 FTE Contracted Staff
 - Client Statistics for 2011-2012 (Period 9/1/11-8/31/12) across the UH System was addressed as follows:
 1. UH Main
 - (a) Unique = 1,441
 - (b) Total Appointments = 11,876
 2. UH-Clear Lake
 - (a) Unique = 320
 - (b) Total Appointments = 2,258
 3. UH-Downtown
 - (a) Unique = 178
 - (b) Total Appointments = 577
 4. UH-Victoria
 - (a) Unique = 41
 - (b) Total Appointments = 170
 - Types of Services Offered at all UH Campuses were addressed as follows:
 1. Individuals, couples, group counseling;
 2. Consultation for faculty/staff about students of concern;

3. Crises intervention during and after business hours and debriefings after campus tragedy;
 4. Outreaching programming; and
 5. Behavior Intervention Team.
- Unique Services the UH System campuses offered were discussed as follows:
1. UH Main
 - (a) Learning Disability & Attention-Deficit/Hyperactivity Assessments;
 - (b) Let's Talk;
 - (c) Diversity Institute;
 - (d) QPR certified clinicians for suicide prevention training; and
 - (e) APA accredited Pre-Doctoral Internship.
 2. UH-Clear Lake
 - (a) Vocational Assessment and Counseling; and
 - (b) Pre-Doctoral Psychology Internship (Accreditation self-study submitted).
 3. UH-Downtown
 - (a) Work life Balance (e.g. childcare centers, respite and home health care, enrichment programs).

Summary of Dr. William Munson's remarks:

What is A Behavior Intervention Team (BIT)

- A BIT is a multidisciplinary group of university personnel whose purpose is to meet/communicate regularly to:
1. Track student behavior issues over time to detect patterns, trends, and disturbances in individual or group behavior.
 2. Receive reports of disruptive, threatening, or concerning behavior or misconduct.
 3. Conduct an investigation.
 4. Perform a threat assessment.
 5. Determine the best mechanisms for support, intervention, warning or notification, and response.
- The Evolution of Behavior Intervention.
1. Prior to the shootings at Virginia Tech and the Governor's Panel Report (August 2007), the best practice was to get a formal team together to share information about students so you knew what actions were taking place in every facet of their campus life. Prior to Virginia Tech, behavior intervention was an informal process; it was not proactive – it was more reactive. If there was a behavior threat on campus, representatives of various university departments might communicate over the phone, put together a plan after the fact, and react.
 2. Since Virginia Tech, the result has been and what we have learned from that is that sharing information, meeting regularly, and tracking student behavior over time, provides a better picture of students' behavior and what they are doing. The university is trying to form interventions to help these students succeed to prevent threats on campus to provide a safe environment and basically support the academic nature of the campus and eliminate threats.
 3. The New Generation Behavior Intervention Teams:
 - (a) Foster a comprehensive culture of reporting and information sharing;
 - (b) Assess threats;
 - (c) Use data base systems to develop a longitudinal view of student behavior; and

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- (d) Use psychological assessment, law enforcement, and student conduct policies as tools in developing interventions and/or responses.
- 4. The University of Houston System Intervention Teams include:
 - (a) University of Houston – Conduct Assessment Response Team (CART)
 - (b) UH-Clear Lake – Crisis Awareness Response Team (CARE)
 - (c) UH-Downtown – Behavior Intervention Team (BIT)
 - (d) UH-Victoria – Ad Hoc Group/BIT Proposed
 - (e) Members – Academic Affairs, Counseling, Dean of Students, Disability Services, General Counsel, SHRL, and Police.

A brief discussion followed. This item was presented for information only. A complete copy of this powerpoint presentation has been filed in the Board office and may be found at: <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=33768641>

Following the presentation, Dr. Walker introduced his colleagues from the various UH System campuses and Divisions of Student Affairs. In attendance were:

1. Jay Lambert – Mr. Lambert’s appointment became effective on May 1, 2013 and is the Chief Student Affairs Officer at the University of Houston-Victoria and Associate Vice President for Student Affairs.
2. Hege Riise – Counseling Psychologist, University of Houston-Victoria.
3. Darlene Biggers – Associate Vice President for Student Services, University of Houston-Clear Lake.
4. David Rachita – Interim Dean of Students, University of Houston-Clear Lake
5. Dr. Alfred Kahn – Director of Career and Counseling Services, University of Houston-Clear Lake.
6. Dr. Tommy Thomason – Assistant Vice President for Student Success and Dean of Students, University of Houston-Downtown.

Regent Welder thanked everyone for attending the meeting and thanked Dr. Walker, Dr. Ngo and Dr. Munson for their comprehensive report. Regent Welder stated it was very informative and reassuring to know that this level of intervention is taking place across the UH System.

Following this information item, Regent Welder moved to the last item on the committee’s agenda, which was introduced by Dr. William Flores, President of UH-Downtown.

13. Introduction of the new Dean of Business at the University of Houston-Downtown – University of Houston-Downtown, Item N – A&SS-N-177

President William Flores introduced Dr. D. Michael Fields, the new Dean of Business at the University of Houston-Downtown, whose appointment to this position became effective on March 1, 2013.

Dr. Fields comes to UH-Downtown with a Ph.D. in Marketing, M.B.A. degree and B.S. degree in Business Administration majoring in Marketing, and all from the University of Arkansas. Dr. Fields has served as Dean of the College of Business Administration at Central Michigan University, where he oversaw 100 full-time faculty members and approximately 2,500 students.

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In 2009, Dr. Fields joined Nova Southeastern University in Fort Lauderdale, Florida, where he served as Dean of the H. Wayne Huizenga School of Business and Entrepreneurship serving 5,500 students and where he had oversight of a full offering of undergraduate degrees, master's programs, graduate certificates, and doctoral programs.

Dr. Fields has had major accomplishments during his career as an administrator at NSU which include the following:

1. Prepared the NSU for initial accreditation by the Association to Advance Collegiate Schools of Business (AACSB);
2. Introduced school-wide process improvement program employing Lean Six Sigma at NSU;
3. Raised more than \$10 million in his first three years of tenure;
4. Established a world-class sales institute; and
5. Served on the board of trustees for both the Greater Miami Chamber of Commerce and the Greater Fort Lauderdale Chamber of Commerce.

President Flores stating he was very excited to have Dr. Fields and welcomed him to UH-Downtown.

This item was presented for information only and required no committee action.

No Executive Session was called.

There being no further business to come before the committee, the meeting was adjourned at 10:45 p.m.

All documentation submitted to the Committee in support of the foregoing action items, including but not limited to "Passed" agenda items and supporting documentation presented to the Committee, is incorporated herein and made a part of these minutes for all purposes; however, this does not constitute a waiver of any privileges contained herein.

Others Present:

Renu Khator
Paula Myrick Short
Carl Carlucci
Dona Cornell
Rathindra Bose
Elwyn Lee
Richard Walker
Philip Castille
William Flores
William Staples
Don Guyton

Carl Stockton
Carolyn Black
Darlene Biggers
Tommy Thomason
Steve Wallace
Chris Stanich
Hege Riise
Jeffrey Cass
Ed Hugetz
Michael Fields
Maria Elena Soliño

Patricia Paquin
Benjamin Wells
Dan Maxwell
Richard Bonnin
Mike Emery
William Munson
Rebeca Trejo
Norma Ngo
Christina Milligan
Mark Clarke
Jeanne Wilson

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Others Present (cont'd)

Mark Yzaguirre
Alfred Kahn
Jon Aldrich
Ed Jones
Gerry Mathisen

Carl Boger
Jay Lambert
Jeff Heflin
Marquette Hobbs

David Rachita
Cedric Bandoh
Oscar Gutierrez
Brenda Robles